**Infopack**

**Mobility of Youth Workers**
**“improWISEpath”**

**08.11.- 15.11.2018,**

 **Poronin/Murzasihle, Poland**

The "improWISEpath" project is a joint initiative of 8 organizations representing 8 countries: Poland, Macedonia, Spain, Italy, Portugal, Romania, Greece and Croatia.

The training will take place in Poronin/Murzasihle, Poland, between 8th and 15th of November, bringing together 24 youth workers, local leaders.

Improvisation and drama are universal tools that can easily be re-framed in the context of various target groups, denominations and are based on non-verbal communication, "body expression" that provides the opportunity to adapt them to new groups with which we start working - mainly migrants and refugees, to their full social inclusion and reduce the degree of radical behavior among young people.

The main aim of the project is to develop effective tools for working with young people with fewer opportunities and people demonstrating the "potential" of radicalization among our target groups and local communities, mainly young people

Objectives:

C1 - equipping 24 youth workers with tools and methods for social inclusion, and to confront social radicalization of young people with fewer chances, based on drama and improvisation

C2 - creating at least 8 unique tools to counter radicalization of young people, based on a combination of non-formal education and drama / improvisation methods

C3- developing a portfolio with the record of methods of counteracting radicalization, which can be disseminated among other organizations, youth workers and people working with the issue of counteracting radicalization and inclusion of young people with fewer opportunities

C4 - exploration of the own, group and social values ​​that underlie radicalization tendencies, presentation and familiarization with the tools of working on them and their use in the context of working with target groups

C5 - reaching out to marginalized groups of young people, in the promotion of diversity, critical thinking, the sense of initiative and respect for human rights as part of the reduction of discriminatory forms

C6- equipping youth workers with competences, skills and methods necessary in transferring European values ​​to groups with fewer opportunities, additionally counteracting radical behaviors

The methods used during the project were based on the assumptions of non-formal education, Kolb's circle - experimental education and drama and improvisation.

**Age of participants: 18-44**

**All participants should be involved into youth work as trainers, facilitators or youth workers or they are willing to work in mentioned field in future.**

**Dates of the of training course: 08.11.-15.11.2018** **(a shuttle bus will be arranged from Kraków’s city center and departure at the afternoon at 08th of November- a certain hour will be announced before TC, at 15th of November departure time from the venue will be provided after a morning session around 11:30).**

**Participant’s form:**

**https://goo.gl/forms/TMa7SYIYLMgcyj5P2**

**ACCOMONDATION/ VENUE**

During the main part of our project You will be accommodated in a guesthouse in Poronin/Murzasihle http://www.utoski.pl/spacery\_wirtualne/spacer\_utoski3/

**FINANCIAL CONDITIONS**

Transportation costs of all participants will be covered by project’s budget up to Erasmus + limits of transportation costs for a certain country, based on Erasmus+ distance calculator.

**Transportation is reimbursed up to national limits of travel (look below) from city where partner’s organization is based to our venue (Poronin/ Murzasihle) and way back.**

**A shuttle bus cost will be charged from participants’ reimbursement limit (25-30 euro)**

**Reimbursement process will be done directly during the TC, therefore participants are required to provide the hosting organization all travel documents maximum until the first day of the main activities (until 9th of November).**

Buying all tickets is an obligation of participants (with partners’ organization support).

All costs related to accommodation, and food (3 meals per day- breakfast, lunch, supper and 2 coffee breaks) will be covered by project’s budget.

Limits of transportation costs for partner countries are:

-Participants from **Poland** **20€ (only on the distance: BielskoBiała-Poronin/Murzasihle)**will be reimbursed **per participant**

total %100 for whole group **(4 participants)** will be **80€** (max.)

-Participants from **Croatia** **275€ (only on the distance: Perušić-Poronin/Murzasihle)**will be reimbursed **per participant**

total %100 for whole group **(3 participants)** will be **825€** (max.)

-Participants from **Macedonia** **275€ (only on the distance: BITOLA-Poronin/Murzasihle)**will be reimbursed **per participant**

total %100 for whole group **(3 participants)** will be **825€** (max.)

-Participants from **Italy** **275€ (only on the distance: Zafferana Etnea-Poronin/Murzasihle)**will be reimbursed **per participant**

total %100 for whole group **(3 participants)** will be **825€** (max.)

-Participants from **Portugal** **360€ (only on the distance: Sobreda-Poronin/Murzasihle)**will be reimbursed **per participant**

total %100 for whole group **(3 participants)** will be **1080€** (max.)

-Participants from **Greece** **275€ (only on the distance: THESSALONIKI-Poronin/Murzasihle)**will be reimbursed **per participant**

total %100 for whole group **(3 participants)** will be **825€** (max.)

-Participants from **Spain** **360€ (only on the distance: GRANADA-Poronin/Murzasihle)**will be reimbursed **per participant**

total %100 for whole group **(3 participants)** will be **1080€** (max.)

-Participants from **Romania** **275€ (only on the distance: TARGU JIU-Poronin/Murzasihle)**will be reimbursed **per participant**

total %100 for whole group **(3 participants)** will be **825€** (max.)

Mentioned amounts are the maximum level of possible reimbursement.

**Before buying tickets – ask us about travel plan!**

**Tickets can be purchased from 20th of September 2018, NOT EARLIER!!! (We will not reimburse tickets that were bought before this date or weren’t confirmed by us)**

**Don’t forget** to send via e-mail and bring invoices of your tickets, since we can not reimburse anything without documentation. Boarding passes are obligatory as well.

**Regluar tickets:**

-the original invoice (signed and stamped)/receipt/pay order/proof of payment

-the original boarding pass (the small ticket stub you receive before boarding the plane)

-the prices stated in the invoices, receipts etc. must coincide with the price on the ticket

**E-ticket must be:**

-printed out and include your name, the exact fare you paid, details of your flight on the same page

-provided along with the credit card receipt for the payment or a copy of your bank statement (clearly showing the payment has been made)

-given with the boarding pass (the small ticket stub you receive before boarding the plane)

**NOTE:**

-Some airlines print ‘passenger receipt’ at the top of the cardboard ticket. It is not accepted as a receipt of proof of payment. Therefore, if you book your tickets online, please, make sure to print out the e-mail you receive from the airline company upon the payment, stating how much and how you paid.

-Train/bus tickets must show visible arrival and departure time as well as the price (+invoices if available)

**OTHER IMPORTANT DETAILS:**

**-**Booking paper alone is not enough (we need the invoices)

-Missing or lost tickets are not reimbursed

-Any costs for taxi or petrol are not reimbursed

-Return tickets must be bought in advance before the journey

-Following the guidelines of the Erasmus+/YIA Programme and internal regulations the travel must be released by the participants on the direct way within maximum 2 days. In case of long pauses or indirect routes (holiday travel), there is no reimbursement of travel costs!

All reimbursement will be transferred to participant’s personal account/ partner’s account, after filling in criteria mentioned below:

-fill in a EC’s survey which will be delivered 1-2 day after the main activity via each participant’s e-mail account

-deliver all travel document to hosting organization (Fundacja Innowacyjnej Edukacji)- (originals before or during the main activities)

-participation in all workshop sessions
-dissemination of results

All the calculations will be made due to polish accountancy we operate in currency of "polish złoty" (Poland is outside of the Euro Zone), all tickets should be first of all re-calculated to polish złoty, then we prepare a bank transfer, which includes also a bank fee and a converting rate (it's daily exchange rate from polish złoty to euros, that is daily different), therefore a certain amount of reimbursement that is calculated could be different from a amount that is shown on Your's tickets.

**You are expected to participate fully in all activities, unless you are ill (this information should be provided to trainer or organizations before activities). Unauthorized absence from activities and workshops is not permitted. Participants are obliged to actively participate in 100% of the programme is attended, it will not be possible to be reimbursed for the travel costs.**

**WHAT TO BRING**

-Comfortable clothes (tracksuit, comfy t-shirts for theatrical activities) and shoes for workshops (Mostly during the project we are going to provide activities that we would be able also to participate barefoot or in socks) which we will organize in indoor and outdoor atmosphere depending on weather, slippers.

-Camera and laptop

-Traditional food, drink and souvenirs for intercultural evenings activities.

**INSURANCE & HEALTH ISSUES**

Participants are themselves responsible to get a travel insurance. If anyone who uses medicine should bring with themselves. We don’t give any medicines and we don’t cover insurance fees.

**FOOD**

**If there’s any person with special diet/ allergies, please inform us about this.**

It is especially important for us to know about diets/allergies/special needs.

Participants’ tasks:
Before the activity:
- Presentation of a sending organization during NGO Fair

- At least 1 project proposal to action KA1: Youth

- Prepare one topic for an Open Space session (topic related with a youth work, particular interests, etc)

-Getting familiar with youth situation in a local community of sending organization

- Collect and prepare at least 2 traditional games and toys that can be re-framed into social inclusion methods

- Prepare at least 2 energizers

During the training course:

* to deliver all travel documents to the hosting organization (Fundacja Innowacyjnej Edukacji)
* to conduct at least one slot during a open space session
* to conduct (with collaboration in international team) one workshop session (up to 1,5 hour) related to the main topic of the TC (group and topic division will be made during the main part in Poland)
* to actively participate in all workshop sessions (100% of activities)
* to present a sending organization during NGO Fair session
* to actively collaborate during „alternative intercultural evenings” phase
* to present a good practices and an actual situation according to youth work in participants’ environment

During the local phase:

* to test and implement methods, tools, workshops created/ received during the training course
* to prepare an evaluation with a target group, on which mentioned methods were tested
* to keep informing a hosting and partner organizations about results, doubts and challenges during implementation phase

After the main activity:
- to disseminate results, both off- and on- line

* to fill in a EC’s survey that will be delivered via participant’s e-mail

In case of any additional questions feel more than welcome to contact us:

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